



5 November 2018

(1) MEMBERS OF THE AVON FIRE AUTHORITY

Councillors Ashe, Butters, Davies (C), Davies (D) (Chair), Davis, Eddy, Garner, Goggin, Hale, Jackson, Johnson, Lake, Morris, Phipps, Pomfret, Scott, Shelford, Williams, Wilton and Windows.

(2) APPROPRIATE OFFICERS

(3) PRESS AND PUBLIC

Dear Member

You are invited to attend an Extraordinary Meeting of the **Avon Fire Authority** to be held on **Tuesday 13 November 2018 commencing at 10.30am.**

The meeting will be held in the Main Conference Room, Police & Fire HQ, Valley Road, Portishead, Bristol, BS20 8JJ.

The Agenda is set out below.

Following the meeting there will be a private Members' Briefing (scheduled to finish no later than 3pm). Lunch will be provided.

Yours sincerely

Guy Goodman
Clerk to the Fire Authority

PROVIDING AVON FIRE & RESCUE SERVICE



Clerk to Avon Fire Authority
PO Box 37, Police and Fire HQ, Valley Road, Portishead, Bristol BS20 8JJ
Telephone 0117 926 2061 Extension 231 Fax 0117 927 2908
the.clerk@avonfire.gov.uk



Working in partnership with the Gambia Fire & Rescue Service (GF&RS)

Notes

Attendance Register: Members should sign the Register which will be circulated at the meeting.

Code of Conduct – Declaration of Interests: any Member in attendance who has a personal interest in any matter to be considered at this meeting must disclose the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. A Member having a prejudicial interest must withdraw from the meeting room whilst the matter is considered.

Contact: for any queries about the Meeting please contact Democratic Services on 0117 926 2061 ext. 231; or by e mail at the.clerk@avonfire.gov.uk; or in person at Police and Fire HQ, Valley Road, Portishead, Bristol, BS20 8JJ (by appointment during normal office hours only).

Emergency Evacuation Procedures: these will be advised at the start of the Meeting.

Exempt Items: Members are reminded that any Exempt Reports as circulated with this Agenda contain exempt information and should therefore be treated accordingly. They should not be disclosed or passed on to any other person(s). Members are also reminded of the need to dispose of such reports carefully and are therefore invited to return them to the Clerk at the conclusion of the Meeting for disposal.

Inspection of Papers: any person wishing to inspect Minutes, Reports, or a list of the background papers relating to any item on this Agenda should contact Democratic Services as above.

Privacy Notice: the public part of the meeting will be recorded and uploaded to our [YouTube channel](#) so the public can view our decision-making. Images and voice recordings are considered personal information which we process for the purpose of fulfilling a public task (openness and transparency of decision-making) within Article 6(1) (e) of the General Data Protection Regulation (GDPR). If you have any queries about this then please contact Democratic Services as above. Our full Privacy Notice can be found on our website at <https://www.avonfire.gov.uk/privacy-and-cookies>.

Public Access: under Standing Order 21 and providing 2 clear working days' notice has been given to the Clerk (the.clerk@avonfire.gov.uk) any resident or representative of a business or voluntary organisation operating in Bristol, South Gloucestershire, Bath and North East Somerset or North Somerset Council may address the Fire Authority or one of its Committees (for no more than 5 minutes) to present a petition, make a statement, or as leader of a deputation. There is a time limit of 30 minutes for Public Access.

Reports: reports are identified by the relevant agenda item number.

Substitutes (for Committees only): notification of substitutes should have been received from Group Leaders by the Clerk prior to the meeting.

AGENDA

- 1. Apologies for Absence**
- 2. Emergency Evacuation Procedures**
- 3. Declaration of Interests**
- 4. Chair's Business**
- 5. Public Access**
- 6. Exclusion of the Press and Public**

To resolve that the public be excluded from the meeting during the following items of business on the grounds that they contained exempt information pursuant to Schedule 12A, Part I of the Local Government Act 1972 and that in accordance with Schedule 12A, Part II, paragraph 10 of the Local Government Act 1972 the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

- 7. Provision of IT Helpdesk and Support Services**