



20 July 2017

**(1) MEMBERS OF THE AVON FIRE AUTHORITY**

Councillors Abraham, Barber, Barrett (C), Barrett (N), Butters, Cranney, Davies (D) (Chair), Davies (T), Davis, Drew, Dudd, Garner, Hale, Jackson, Jama, Lake, Massey, Phipps, Pomfret, Scott, Shah, Shelford, Williams, Wilton and Windows.

**(2) APPROPRIATE OFFICERS**

**(3) PRESS AND PUBLIC**

Dear Member

You are invited to attend an Extraordinary Meeting of the **Avon Fire Authority** to be held on **Thursday 27 July 2017 at 10.30am**. The meeting will be held in the Main Conference Room, Avon Fire and Rescue Service HQ, Temple Back, Bristol.

The Agenda is set out overleaf.

Yours sincerely

**Guy Goodman**  
Clerk to the Fire Authority

**PROVIDING AVON FIRE & RESCUE SERVICE**



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**Working in partnership with the Gambia Fire & Rescue Service (GF&RS)**

## Notes

**Attendance Register:** Members should sign the Register which will be circulated at the meeting.

**Code of Conduct – Declaration of Interests:** any Member in attendance who has a personal interest in any matter to be considered at this meeting must disclose the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. A Member having a prejudicial interest must withdraw from the meeting room whilst the matter is considered.

### **Emergency Evacuation Procedure:**

- The fire alarm or notification of any other threat is a continuous siren.
- In such cases Members must leave the building by the nearest exit.
- In the event of explosion or smoke where controlled evacuation is not possible, Members must follow fire exit signs.
- All corridors are lit with emergency lighting.
- The assembly point is situated in the rear yard.

**Exempt Items:** Members are reminded that any Exempt reports as circulated with the agenda for this meeting contain exempt information and should therefore be treated accordingly. They should not be disclosed or passed on to any other person(s). Members are also reminded of the need to dispose of such reports carefully and are therefore invited to return them to the Clerk at the conclusion of the meeting for disposal.

**Inspection of Papers:** any person wishing to inspect Minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Kathlin Baty on 0117 926 2061 ext. 231 or by visiting Avon Fire & Rescue Headquarters, Temple Back, Bristol (during normal office hours).

**Public Access:** under Standing Order 21 and providing 2 clear working days' notice has been given to the Clerk ([the.clerk@avonfire.gov.uk](mailto:the.clerk@avonfire.gov.uk)) any resident or representative of a business or voluntary organisation operating in Bristol, South Gloucestershire, Bath and North East Somerset or North Somerset Council may address the Fire Authority or one of its Committees (for no more than 5 minutes) to present a petition, make a statement, or as leader of a deputation. This is a time limit of 30 minutes for Public Access

**Reports:** reports are identified by the relevant agenda item number.

**Substitutes (for Committees only):** notification of substitutes should have been received from Group Leaders by the Clerk prior to the meeting.

## **A G E N D A**

- 1. Apologies for Absence**
- 2. Emergency Evacuation Procedures**
- 3. Declaration of Interests**
- 4. Public Access**
- 5. Statutory Inspection - Motion**