



(1) MEMBERS OF THE AVON FIRE AUTHORITY

APPOINTMENTS COMMITTEE

Councillors Abraham, Barrett, Davies, Hale, Hoyt, Jackson and Lovell

(2) APPROPRIATE OFFICERS

(3) PRESS AND PUBLIC

Dear Member

You are invited to attend a meeting of the **APPOINTMENTS COMMITTEE** of Avon Fire Authority to be held on **Thursday 5 November 2015** at **3.00pm**. The meeting will be held in the main Fire Authority meeting room, Avon Fire and Rescue Service HQ, Temple Back, Bristol.

Car parking will be available in the Fire Station yard whereupon the security guard will allocate a car parking space. Please report to HQ main reception upon arrival.

The Agenda is set out overleaf.

Yours sincerely

**Deputy Chief Officer and
Temporary Clerk to the Fire Authority**

PROVIDING AVON FIRE & RESCUE SERVICE



Clerk to Avon Fire Authority
Avon Fire & Rescue Service Headquarters, Temple Back, Bristol BS1 6EU
Telephone 0117 926 2061 Extension 283 Fax 0117 927 2908
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Working in partnership with the Gambia Fire & Rescue Service (GF&RS)

NOTES:

Inspection of Papers: Any person wishing to inspect Minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Lynette White, who is available by telephoning 0117 926 2061 ext. 233 or by visiting Avon Fire & Rescue Headquarters, Temple Back, Bristol (during normal office hours).

Attendance Register: Members should sign the Register which will be circulated at the meeting.

The appended supporting documents are identified by agenda item number.

Emergency Evacuation Procedure:

- The fire alarm or notification of any other threat is a continuous siren.
- In such cases Members must leave the building by the nearest exit.
- In the event of explosion or smoke where controlled evacuation is not possible, Members must follow fire exit signs.
- All corridors are lit with emergency lighting.
- The assembly point is situated between the entrance and exit barrier on Temple Street.

Code of Conduct – Declaration of Interests

Any Member in attendance who has a personal interest in any matter to be considered at this meeting must disclose the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. A Member having a prejudicial interest must withdraw from the meeting room whilst the matter is considered.

Exempt items

Members' are reminded that any Exempt reports as circulated with the agenda for this meeting contain exempt information and should therefore be treated accordingly. They should not be disclosed or passed on to any other person(s). Members' are also reminded of the need to dispose of such reports carefully and are therefore invited to return them to the Clerk at the conclusion of the meeting for disposal.

A G E N D A

1 APPOINTMENT OF CHAIR

2 APOLOGIES FOR ABSENCE (Members are reminded that substitutes are permitted provided that the procedure set out in Standing Order 25 is followed)

3 EMERGENCY EVACUATION PROCEDURES – The Chairman will draw attention to the emergency evacuation procedures as set out in Note 3 appearing on page 2 of this release.

4 MINUTES OF APPOINTMENTS COMMITTEE HELD ON 27 NOVEMBER 2014

5 EXCLUSION OF PRESS AND PUBLIC To resolve:

“That the public be excluded from the meeting during the following items of business on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public are present during these items there will be a disclosure to them of exempt information pursuant to Schedule 12a of the Local Government Act 1972 (as amended by the Local Authorities (Access to Information) (Exempt Information) (England) Order 2006).”

6 APPOINTMENT OF THE CLERK TO THE FIRE AUTHORITY

To consider the applications received and to draw up a shortlist.

AVON FIRE AUTHORITY

APPOINTMENTS COMMITTEE

27 November 2014

Present: Councillors Abraham, Barrett, Davis, Drew, Jackson, Poole and Walker

1 APPOINTMENT OF CHAIR

RESOLVED that Councillor Walker be appointed Chair.

2 APOLOGIES FOR ABSENCE

Apologies were received from Councillors Davies and Hale with Councillors Poole and Davis substituting.

3 EMERGENCY EVACUATION PROCEDURES

The Chair drew attention to the emergency evacuation procedures as set out on the Agenda.

4 CODE OF CONDUCT – DECLARATION OF INTERESTS

The Chair drew attention to the requirements of the Code of Conduct as set out on the Agenda.

5 MINUTES OF THE APPOINTMENTS COMMITTEE HELD ON 29 JUNE 2012

RESOLVED, that the Minutes be approved as a correct record and signed by the Chair.

6 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED that the public be excluded from the meeting during the following item of business on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public are present during that item there will be disclosure to them of exempt information as defined in Section 100 I and Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972.

7 APPOINTMENT OF ASSISTANT CHIEF FIRE OFFICER(S)

Interviews of three candidates were conducted.

RESOLVED, that an appointment of Assistant Chief Fire Officer be offered to Rob Davis and Mick Dixon

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Chair